

Holy Redeemer Parish Pastoral Council Meeting
January 13th, 2010 Minutes

Present: Ray Brunet
Fr. Pierre Champoux
Mireille Church
Deacon Paul Coderre
Christal Leahy
Sharron Quinn
Katie Roberts

1. Opening Prayer
2. Approval of Minutes from previous meeting

3. Pastor's Report

Second Stained Glass Window

Fr. Pierre wrote a letter to obtain authorization from Mgr Beach at the Archdiocese to obtain official permission to enter into a contract for the remainder Stained Glass windows. Although the 3 windows were pre-approved, they still want a formal letter to detail costs and means of fundraising to obtain tax exemption (14%) as all major expenditures over \$10,000 need authorization. Hopefully, next window (most likely of the resurrection) can be delivered and unveiled for Easter time. No further fundraising efforts recommended until next September to fundraise for stained glass.

4. New Business

Examination of Budgets Submitted by Various Ministries

Fr. Pierre and Financial Council have decided to keep the Yellow collection envelopes despite the PPC unanimous vote to see them disappear. The objective of the elimination was to get away from that dependency for Youth Ministry function to survive. Fr. Pierre mentioned that based on Financial Council recommendations, the income (without the yellow envelopes) may be lacking. However, the intention to stabilize the Youth function by incorporating the Youth Ministry salary and budget into the parish budget was accepted. Since everyone on staff (receptionist and temporal works clerk) are salaried, the Youth Minister was lacking in stability without being a salaried position and therefore, it has now been incorporated. By focusing previously on the Youth Ministry tended to isolate it from the rest of the parish works. The reversal of PPC vote was a cautionary measure while we want to gradually do away with the yellow envelopes.

Mireille and Sharron were invited to Financial Council to discuss this recommendation and the Youth Ministry position as a salaried position is now in effect. The rest of the Youth Ministry budget is subject to the Youth Ministry income approved.

Fr. Pierre continued his reflection by picking up on previous concerns raised regarding the accountability and transparency of the parish vis-à-vis the parishioners in terms of spending what and where. In this sense, Christal will work with Fr. Pierre preparing a draft to talk to parishioners about finances, actual costs to run a parish to be presented in the pulpit shortly.

Budget Review

Although in the few previous years, PPC was not invited to see or discuss budgets, Fr. Pierre confirmed the PPC's role in this sense.

With that in mind, PPC spent time reviewing and commenting budgets as they were presented. Some changes were recommended:

1. Parish Library: Fr. Pierre will talk to Pauline about deferring some expenses. He may also be able to provide the library through his own sources;
2. Development & Peace does not require any money and will have none budgeted;
3. Social Mission, St. Vincent de Paul and emergencies will be discussed at our next meeting with Dave Roberts in attendance.
4. Liturgical and Sacramental Preparation budget: the figures submitted by Deacon Paul were very thorough and only a few items raised discussion:
 - Format for gifts to altar servers was recommended to change to make sure no one was forgotten and also for the gift to be more meaningful than a \$ figure.
 - Salary amount for paying a professional pianist for the 11 a.m. choir was finalized at \$2,500 but requires regards to other music ministries in the form of Senior Choir fundraising \$1,000 in order to remit a stipend to the other music ministries: i.e. \$200 for the 5 pm (already included in the budget), \$500 to the 9:30 am and \$500 to the 7 pm above their required budget.
 - Children's Liturgy budget was finalized at \$200 to purchase materials.
 - A proposed capital expense (\$1,700) to install a camera over the baptismal font for parishioners to view baptisms from their pews was rejected. A

The meeting was motioned to adjourn by Deacon Paul, seconded by Mireille.

Next-Meeting: Wed. Feb. 10th, 2010